

“KOREAN GOVERNMENT SCHOLARSHIP PROGRAM”
ADMISSION GUIDE
FOR UNDERGRADUATE STUDENTS
(2011 EMBASSY RECOMMENDATION RECIPIENTS)
SPRING 2012



SEOUL NATIONAL UNIVERSITY

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Welcome to SNU International Admissions

Thank you for your interest in Seoul National University. Our programs are among the most prestigious in Korea and recognized globally for producing reputable leaders and scholars in their respective fields. Students will discover here a dedication to maintaining high standards in both education and research, in addition to a wealth of resources for career aspirations.

The University welcomes students from a variety of backgrounds and recognizes that international students provide diverse perspectives and contribute to a dynamic learning atmosphere. Once enrolled, students are encouraged to take advantage of the close-knit international community and readily accessible group of advisors at the Office of International Affairs.

- This booklet contains information regarding your options for applying to SNU, categories of candidates, and the admissions criteria.
- For more information about the application or other aspects of the admissions process, please consult the following:

Office of Admissions

- **Website** : (Korean) <http://admission.snu.ac.kr> // (English) <http://www.useoul.edu>
 - **Email address** : snuadmit@snu.ac.kr
 - **Telephone** : +82-2-880-6971/2055 **Fax** : +82-2-873-5021
 - **Mailing Address** :
2012 Spring Undergraduate KGSP, Office of Admissions, Seoul National University
1 Gwanak-ro, Gwanak-gu, Seoul 151-742, KOREA
- If you are in Seoul, you may visit us at the Office of Admissions, Room #401, Building #150 of the Gwanak campus.

Admissions Timeline

Order	Deadline (Korea Standard Time)	Notes
1. Submission of Application documents (Send by post or visit in person)	Nov. 25(Fri), 2011 ~ Dec. 2(Fri) , 2011 (by 5:00 pm)	<ul style="list-style-type: none"> * Find the notice titled “KGSP Admission Guide for Undergraduate Students (2011 Embassy Recommendation Recipients), Spring 2012” at the SNU website and download forms. (Korean) http://admission.snu.ac.kr (English) http://en.snu.ac.kr * The program will start in Spring 2012. * The required documents must arrive in the SNU Office of Admissions by the given deadline. * List of required documents can be found on pg 7.
2. Announcement of Admissions Decision	Jan. 6(Fri), 2012	<ul style="list-style-type: none"> * Results will be notified directly to the successful applicants through e-mail.
3. Registration	Feb. 2012 (TBA)	

- The dates above are subject to change without a prior notice.

Admissions Criteria

Admissions decisions are based on the candidate’s academic achievements and potential, as well as his or her personal accomplishments.

The admissions committee reviews a number of factors – records of past studies (such as grade point average or GPA), the study plan, personal statement, and letters of recommendation. Other achievement records and specific qualifications such as language proficiency are also taken into consideration. The candidate’s application is reviewed in the context of the level of studies completed, quality of achievement, and characteristics of institutions attended. Finally, the appropriateness of the applicant’s academic goals and suitability of preparation for the proposed program of studies are assessed.

Interviews, examinations, and/or additional documents may be required from the applicant, based on the policy of the specific college or department. IF the applicant is applying to the College of Fine Arts, the College of Music or the Department of Physical Education, the applicant will be notified individually as necessary.

Application Instructions

Please read the following instructions before beginning your application.

Form 1: Application Form

- Form 1 contains your personal information. Please accurately specify your desired area of study using Appendix 1 of this booklet as a reference.

NOTE: The program (College & Unit) the applicant chooses on the Application Form cannot be changed under any circumstances after submitting the application documents.

- Download the forms from the following SNU websites (<http://admission.snu.ac.kr> or <http://en.snu.ac.kr>) and complete it according to the directions provided on page 8 under the section titled “Submitting Your Application”.



Form 2: Personal Statement & Study Plan

Personal Statement

- This is an opportunity for you to convey information about yourself and your accomplishments that cannot be adequately expressed through other portions of the application.
- Include family background, academic achievements, extracurricular commitments and accomplishments, volunteer work, employment experience, and your reasons for applying to SNU. Other appropriate topics may include the following but are not limited to: personal interests, pastime activities, opinions on music, the arts, etc.

Study Plan

- The Study Plan should state your academic goals and career aspirations. You may include questions that you hope to answer through your program of study and/or a timeline for how you plan to meet your objectives. It is advised that you review the requirements for the desired degree.
- We recommend that you discuss your academic goals with a teacher or professor prior to composing your study plan.



Form 3: Recommendation

- One letter of recommendation from a teacher or professor is required.
- Complete your part of this form and, along with a stamped and addressed envelope, supply it directly to the recommender who knows you well. Be sure to give them adequate time to complete the form before the application deadline. Recommendation should be sealed in an official envelope and signed across the back by the recommender.
- The recommender should give us his or her appraisals of the contributions you made in classes or academic field. The recommender is asked to give his or her personal impressions of your character, intellectual ability, aptitude in research, and the quality of your previous work and potential.



Transcripts, Graduation Certificates, Degree Certificates

- These documents detail your academic achievements and are required from every institution that you attended in the past.
- Transcripts must provide a record of the courses you have taken in each year of study along with the final grades. If an institution cannot provide a year-by-year record, then the school official must at least provide us with a list of the disciplines you have studied (i.e. English, Biology, History, etc.) and a summary of your achievement in each.
- Please submit official transcripts as issued *directly* by the institutions you have attended. You must also submit official evidence of the conferrals of all degrees, diplomas, or professional titles showing the date of the conferrals (month and year).



Additional Materials

- Other relevant materials may be required according to the policy of the specific college or department that you are applying to. Applicants to the College of Fine Arts, the College of Music or the Department of Physical Education should submit appropriate portfolios, videotapes, CDs, tapes, or other indicators of artistic or athletic ability. In addition, these applicants may be subject to interview or demonstrations of practical technique. In such circumstance, the applicant will be directly notified.



English Proficiency

- ***Applicants should submit a score report of a recognized English proficiency test (TOEFL, TEPS, IELTS, TOEIC, etc.).*** Native speakers of English are exempt from this

requirement. **N.B. Depending on the academic department, failing to demonstrate one's English proficiency may adversely affect one's candidacy for acceptance.**

- *Note: We accept TOEFL scores sent to us directly by ETS if it arrives before deadline. The official ETS code of SNU is 7972. You may submit a photocopy of the Examinee's Score Report for review purposes only, but this is not a substitute for an official score report.*



Supplementary Materials

- 1) Records of tests and various awards attained in high school will be considered in the admissions decision if submitted.
 - ◆ *The relevant country's qualifying test for high school graduation or university admission test: British GCE A-Level, Japanese Admission Center Exam, Chinese Unified Exam, German Abitur, French Baccalaureate, etc.*
 - ◆ *Standardized tests and other indicators of academic achievement: IB Diploma, IB Certificate, AP, SAT, AICE, AEA, etc.*
 - ◆ *Records of accelerated and rigorous coursework: AP, IB, Honors, etc.*
 - ◆ *Official letter or other document from the high school that indicates the applicant's class rank or percentile (if not stated in applicant's academic transcript)*
 - ◆ *Proof of language proficiency: Korean Proficiency Test (TOPIK , KLPT), TEPS, TOEFL, IELTS, TOEIC, HSK, JLPT, DELF/DALF, ZD, DELE etc.*
- 2) Official school introduction/profile(s) published by the applicant's high school or the government education ministry will be considered in the admissions decision. The introductory document may include information on the high school's curriculum, availability of accelerated and rigorous academic tracks, size of student body, grade distribution of enrolled students, distribution of standardized test performance, student selection process (admissions requirements, etc.), ratio of students entering higher institutions and the quality of relevant institutions.

Important Notes for All Applicants

- ☑ All documents should be in English or Korean. Documents in another language should be accompanied by a notarized English or Korean translation.
- ☑ If any of the submitted materials contain false information, admission may be rescinded.
- ☑ Original documents should be submitted. Should they be unavailable, however, copies must be authorized by the **originating institution or Korean Language Institution you are studying** before they are submitted.
- ☑ Be sure to make and keep photocopies of *all* completed forms. Submitted documents become property of SNU and will not be returned to the applicants.
- ☑ Detailed account of individual admissions decision for each applicant cannot be disclosed.
- ☑ Please be sure that, in principle, any modification or cancellation will not be accepted after submitting the application documents.
- ☑ Applicants should take full responsibility for any disadvantages due to the mistakes or omissions on the application.
- ☑ If the successful applicant fails to obtain TOPIK Level 3 or above by the end of Feb. 2012, he/she must take the additional Korean Language Course in increments of 6 months (Maximum of 12 months). He/She will be permitted to start their Undergraduate Courses from the semester following their successful obtainment of TOPIK Level 3 or above.

Admissions Eligibility and Requirements

- ※ Submitted documents become the property of SNU and will not be returned to the applicants.
- ※ Documents that are not in English or Korean must be accompanied by an English or Korean notarized translation. Please submit the originals as well.

Undergraduate Freshmen Applicants

I . Eligibility for Application

International student who is recommended by Korean Embassy abroad AND selected as a 2011 Undergraduate Korean Government Scholarship student by the National Institute for International Education (NIIED).

II. Required Documents

1. Application Form (**Form 1**)
2. Personal Statement and Study Plan (**Form 2**, in English or Korean)
3. One Letter of Recommendation (**Form 3**) from your instructor
4. Official High School Transcript and Graduation Certificate/ Diploma
5. A copy of the applicant's passport (or other official document indicating your nationality)
6. TOPIK(Test of Proficiency in Korean) score report
7. Additional materials for applicants to programs in the Fine Arts, Music and Physical Education (portfolios, videotapes, CDs, tapes, or other indicators of artistic or athletic ability)
8. Supplementary documents (Please see page 5)

- ※ Note: Form 1, 2 and 3 can be downloaded from the Office of Admissions website notice.
- <http://admission.snu.ac.kr> (Korean) or <http://en.snu.ac.kr> (English)

Submitting Your Application

Application Form

1. Find the notice titled “KGSP Admission Guide for Undergraduate Students (2011 Embassy Recommendation Recipients), Spring 2012” at the SNU website; (<http://admission.snu.ac.kr>) or (<http://en.snu.ac.kr>).
2. Download the Application Form(Form 1), Personal Statement and Study Plan(Form 2) and Recommendation Letter(Form 3) from the notice and complete them in either English or Korean.
3. **The application deadline for Spring 2012 is Dec. 2nd, 2011 by 5pm (Korea Standard Time).** All of the required documents must be submitted by this deadline. There will NO extension granted for the application submission.
4. Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admissions process.

- Original documents should be submitted. Should they be unavailable, however, copies must be authorized by the **originating institution or Korean Language Institution** you are studying.
- Documents that are not in Korean or English must be accompanied by a notarized Korean or English translation. Please submit the original document as well.

Submission of Required Documents

Submit your complete application packet in person or via registered mail by **Dec. 2nd, 2011 (5pm Korea Standard Time)** to the following address:

**2012 Spring Undergraduate KGSP,
Office of Admissions,
Seoul National University,
1 Gwanak-ro, Gwanak-gu
Seoul, Korea, 151-742**

The admissions staff reserves the right to require additional documents from the applicant should there arise a need to verify the authenticity of submitted materials.

Housing

Applications for housing should be directed to the relevant dormitory office according to the “Important notes for the admitted Undergraduate KGSP students, Spring 2012” which will be noticed on the day of the final announcement.

For further information, do not hesitate to contact the Administration Office of Gwanak-sa (website: <http://dorm.snu.ac.kr/eng/> , telephone: +82-2-880-5404)

Appendix 1: Programs Offered for Admission

Programs Offered for Admission >>> Undergraduate Freshman Applicants

- Undergraduate freshman applicants should apply to the desired college & unit as listed below.
- Students select their majors according to regulations after completing the first or second year.
- Names of departments and programs are subject to slight variation.

College & Unit		Major
College of Humanities	Humanities Unit I	Korean Language & Literature, Chinese Language & Literature, English Language & Literature, French Language & Literature, German Language & Literature, Russian Language & Literature, Hispanic Language & Literature, Linguistics
	Humanities Unit II	Korean History, Asian History, Western History; Philosophy, Religious Studies, Aesthetics, Archaeology and Art History(Archaeology major, Art History major)
College of Social Sciences	Social Sciences Group	Department of Political Science and International Relations, Economics, Sociology, Psychology, Social Welfare, Communication
	Anthropology / Geography Group	Anthropology, Geography
College of Natural Sciences	Mathematics / Statistics	Mathematical Sciences, Statistics
	Physics & Astronomy	Physics, Astronomy
	Chemistry	Chemistry
	Biological Sciences	Biological Sciences
	Earth & Environmental Sciences	Earth and Environmental Sciences
College of Nursing		Nursing
College of Business Administration		Business Administration
College of Engineering	Mechanical & Aerospace Engineering	Mechanical and Aerospace Engineering
	Chemical and Biological Engineering	Chemical and Biological Engineering
	Department of Electrical and Computer Engineering	Electrical and Computer Engineering
	School of Computer Science and Engineering	Computer Science and Engineering
	Materials Science and Engineering	Materials Science and Engineering
	Civil and Environmental Engineering	Civil and Environmental Engineering
	Engineering Group	Program in Architectural Engineering; Industrial Engineering; Nuclear Engineering; Naval Architecture and Ocean Engineering
College of Agriculture and Life Sciences	Agricultural Economics & Rural Development	Agricultural Economics; Regional Information
	Plant-Forest Sciences Unit	Plant Science (Crop Science and Biotechnology, Horticultural Science; Vocational Education Human Resource Development); Forest Sciences (Forest Environmental Science; Environmental Materials Science)
	Agricultural Biotechnology Unit	Applied Biology and Chemistry (Applied Life Chemistry; Applied Biology); Food and Animal Biotechnology (Food Science and Biotechnology; Animal Science and Biotechnology)
	Biosystems Landscape Architecture Unit	Biosystems & Biomaterials Science and Engineering (Biosystems Engineering; Biomaterials Engineering); Landscape Architecture and Rural System Engineering (Landscape Architecture; Rural System Engineering)
College of Fine Arts	Crafts and Design	Crafts; Design
	Oriental Painting	Oriental Painting
	Painting	Painting
	Sculpture	Sculpture
College of Education	Department of Education	Education
	Department of Ethics Education	Ethics Education
	Korean Language Education	Korean Language Education
	Foreign Language Education Group	English Language Education; German Language Education; French Language Education
	Social Sciences Education Group	Social Studies Education; History Education; Geography Education
	Mathematics Education	Mathematics Education
	Sciences Education Group	Physics Education; Chemistry Education; Biology Education; Earth Science Education
	Physical Education	Physical Education
College of Human Ecology	Consumer and Child Studies	Consumer Studies ; Family & Child Studies
	Clothing & Textiles	Clothing & Textiles
	Food and Nutrition	Food and Nutrition
College of Music	Vocal Music	Vocal Music
	Composition	Composition Major; Conducting Major; Theory Major
	Instrumental Music	Piano, Strings, Woodwind/Brass/Percussion
	Korean Music	Instrumental, Theory, Composition, Vocal
College of Liberal Studies	Humanities & Social Sciences)	Humanities & Social Sciences)
	Science & Engineering	Science & Engineering

Appendix 2: Contact Information

	Department	Telephone	Notes
Admission	Office of Admissions	02-880-6971, 2055	
	College of Humanities	02-880-6007, 6008	
	College of Social Sciences	02-880-6306, 6307	
	College of Natural Sciences	02-880-6506, 6507	
	College of Nursing	02-740-8804, 8807	
	College of Business Administration	02-880-6906, 6907	
	College of Engineering	02-880-7008, 7009	
	College of Agric & Life Sciences	02-880-4505, 4506	
	College of Fine Arts	02-880-7454	
	College of Education	02-880-7606, 7607	
	College of Human Ecology	02-880-6804	
	College of Music	02-880-7906	
Tuition payment, refund	General Administration / Division of Accounting	02-880-5113	
Scholarship Information	Office of Student Affairs / Division of Scholarship	02-880-5079	
Temporary Cessation, Course management	Office of Academic Affairs	02-880-5033	
Class Registrations	Office of Academic Affairs	02-880-5043	
Foreigner	Office of International Affairs	02-880-8638	Scholarship
			Certificate of Admission
Dormitory	Gwanaksa	02-880-5404	Dormitory Information

Appendix3: Seoul National University Campus Map: http://www.snu.ac.kr/images/map/CAMPUSMAP_kor.pdf

